

## West Byfleet Neighbourhood Forum meeting minutes

Location: Camphill Road Social Club  
Date: 9 July 2019  
Time: 7.30pm  
Attendees: Wade Pollard (Chair), Penny Hoskyn (Vice Chair), Chris Dougherty, Emma Davis, Stewart Dick, Keith Creswell, Roland Nevett, Ian McAtamney, Bob Tilley, Sally Cantello  
Apologies: Richard Thomas, Catherine Buchanan, Dharma Sivarajasingham  
Observers: Andy Grimshaw

### Agenda items

1. APOLOGIES FOR ABSENCE
2. MINUTES OF THE MEETING OF 14 MAY FOR APPROVAL
3. HEATHROW - AIRPORT EXPANSION CONSULTATION
4. LOCAL 123 LIST - UPDATE
5. CIL - UPDATE
6. RECREATION GROUND - UPDATE
7. AGM - CONFIRM DATE, TIME AND LOCATION
8. COMMITTEE - FOR NEW YEAR
9. PARVIS ROAD - NEW TOUCAN CROSSING
10. AOB

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1. As above
2. The minutes of the meeting on 14 May 2019 were approved and signed by WP and SC. There was no meeting of the Forum in June owing to holidays.
3. The committee noted the second consultation on Heathrow expansion running currently (18.6-13.9.2019). **ACTION:** KC to draft text outlining the Forum's position on the expansion to send to members and add to the Forum website.
4. **ACTION:** DS to draft abbreviated list to be publicised to members. SC to send DS the previously drafted explanatory paragraph on process to append to the list, for clarification.
5. CIL

CIL funding has been approved by the Committee for two projects in WB: a play area on Birch Green and general improvements to the Rec. The Chair is awaiting a decision from WBC on this. The process for getting these projects done (agreed by the WBC/SCC Joint Committee in March 2019) currently puts the onus on the Forum and Ward and County Councillors to manage and deliver projects but the Committee believes this is not appropriate as it lacks the resources and systems to do this. **ACTION:** WP to speak to our local councillors about changing the process; BT to check with Locality on precedent and the experience of other forums.

RN asked whether it is legal to use CIL monies to promote the WB commercial centre to improve the economic wellbeing of the village. **ACTION:** RN to draft a note to WBC Planning Department for the Chair to send.

#### 6. Rec Ground

The Committee noted the promise made by a prospective Conservative councillor in their election material to add the playing field adjacent to Parvis Road to the Recreation Ground for the benefit of the community and is keen for this to go ahead. WP has been in correspondence with councillors but there appears to be little progress so far. **ACTION:** WP to prompt Gary Elson, one of the local conservative councillors, and invite him to the next meeting of the Committee.

It was agreed that, as the Parvis Road field is currently regarded as a school playing field (albeit little used), it is important that the Junior School is involved in any future discussions re change of use. **ACTION:** WP to speak to the local PTA to ensure they are in agreement.

It was noted that the requirements for future development of the Guide Hut adjacent to the schools are not yet clear. **ACTION:** PH to contact the Guides to check.

Also noted that the status of the proposed new benches is currently unclear **ACTION:** PH to check the status of the bench dedicated to the late Richard Wilson with Amanda Boote, local Independent councillor.

It was further noted that, in the absence of objection from WBC, the Rec will become an 'Asset of Community Value' on 1 August. **ACTION:** WP to announce this on the Forum and Residents Association websites after 1 August.

7. It was agreed to hold the AGM in October at the Camphill Social Club. **ACTION:** CD to check dates (15,16 or 17<sup>th</sup>) with the club and inform the Committee.
8. The Committee agreed to change the Forum's constitution to allow the Chair to remain in position for 5 years rather than a maximum of 3 as previously. At the AGM WP will stand for Chair and SC will stand for the role of secretary. Nominations are required for the role of Vice Chair as PH will stand down. **ACTION:** WP to amend Constitution; Committee to seek nominations for Vice Chair.
9. The proposed plan for a new Toucan crossing on Parvis Road close to the housing development at Broadoaks was discussed and members expressed concern at possible risks arising from its proposed siting. **ACTION:** WP to write to the Chair of WBC/SCC Joint Committee expressing the Committee's reservations. KC updated members on the proposed strategic cycling routes between Byfleet and Woking and proposed the Committee keep a watching brief on the plans to ensure WB residents' needs are taken into account.

#### 10. AOB

It was noted that the name of WestByfleet:Live has been changed to the West Byfleet Community Festival and a committee for the organisation of the event in 2020 is now in place. There will be no event this year.

Committee members noted the problem of overgrown hedges causing difficulties for pedestrians by obstructing pavements and also for vehicles by obscuring junctions. It was also noted that drug

dealing and antisocial behaviour appears to be increasing in the village. The Chair recommended writing in person about these issues to Tony Tweedie, our WBC Local Neighbourhood Officer.

The Committee approved the sending of a letter to WBC regarding an application to remove a hedge and replace it with a brick wall on Highfield Road (ref: PLAN/2019/0589), pointing out that the proposal directly contravenes Policy OS3 (Trees and Hedges) of the Neighbourhood Plan.

Date of next meeting: Tuesday 10 September 2019